



FORWARD PLAN

5 October 2020 - 7 February 2021

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
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EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 07/10/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Covid-19 Isolation Payment Policy

Description: Purpose of Report: The Government as part of its latest package of controls to minimise the spread of covid-19 has introduced a new isolation payment for those on low income or self-employed who are unable to work from home. The policy also has a discretionary element and this paper will present the councils policy for making the payments.

The Executive Member will be asked to approve the policy for making payments.

While we always aim for items to go on the forward plan 28 days before a decision is to be made in this instance this was not possible due to the government scheme for COVID-19 Isolation Payment Policy being announced the week commencing 21 September 2020.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Finance and Performance

Lead Director:

Corporate Director of Customer and Corporate Services

Contact Details:

David Walker

david.walker@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

October 2020

FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 07/10/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Local Restrictions Support Grant

Description: Purpose of Report: to seek Executive Member approval for York's Local Restrictions Support Grant policy.

The Executive Member will be asked to approve the Local Restrictions Support Grant policy.

While we always aim for items to go on the forward plan 28 days before a decision is to be made in this instance this was not possible due to the government scheme for Local Restrictions Support Grant being announced the week commencing 21 September.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: David Walker

david.walker@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

October 2020

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure and Communities

Meeting Date: 14/10/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Community Hubs – Post Covid Recovery

Description: Purpose of Report: to update the Executive Member on the delivery of Community Hubs and outline proposals for their use in community recovery following the impact of Covid-19.

The Executive Member will be asked to consider the proposals and to approve the suggested model and resource allocations.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Culture, Leisure and Communities

Lead Director: Corporate Director of Children, Education and Communities

Contact Details: Laura Clark, Executive Support Manager, Mora Scaife

laura.clark@york.gov.uk, mora.scaife@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: N/A

Process: N/A

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 20/10/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Hopgrove Lane South - Addition of left turn lane

Description: Purpose of Report: To present the findings of preliminary investigations in to the feasibility, likely cost, and impact of providing a left turn traffic lane on Hopgrove Lane South at its junction with Malton Road.

The Executive Member will be asked to consider the findings of preliminary investigations, and make a decision on whether to include a proposal in a future capital programme.

Wards Affected: Heworth Without Ward; Huntington and New Earswick Ward; Osbaldwick and Derwent Ward; Strensall Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Mike Durkin

Implications

Level of Risk:

Reason Key:

Making Representations: None at this stage.

Process: None carried out as part of the preliminary investigation stage.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/10/20

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 20/10/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Emergency Active Travel Fund (EATF) Programme

Description: Purpose of report: To update the Executive Member for Transport on the progress of the schemes and funding being taken forward under the EATF. Also to make decisions on progressing some of the individual projects within the fund programme.

The Executive Member will be asked to approve a series of actions required to deliver the EATF programme.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Julian Ridge

julian.ridge@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: N/A

Process: Relevant Members and Officers.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/10/20

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 21/10/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Inclusive Growth Fund update

Description: Purpose of Report: To update the Executive Member on the progress of Inclusive Fund projects.

The Executive Member will be asked to note the contents of the report and review allocation and progress with the greening, in the Council's commercial property portfolio and support for commercial tenants.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Economy and Strategic Planning

Lead Director: Corporate Director of Economy and Place

Contact Details: Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 21/10/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Economic Strategy & Partnership update

Description: Purpose of Report: To update the Executive Member on work towards a new economic strategy and partnership for York, including the proposed key themes of the strategy including build back better and green recovery, a review of the partnership arrangements established as part of the covid response, and the views of businesses on key economic issues that have emerged through the sector roundtables.

The Executive Member will be asked to note the contents of the report and refer it to Economy and Place Scrutiny Committee for review.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Strategic Planning

Lead Director:

Corporate Director of Economy and Place

Contact Details:

Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 22/10/20

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Update on the Housing Delivery Programme – including Duncombe Barracks, Burnholme and self-build

Description: Purpose of Report: to update the Executive on progress made on the Housing Delivery Programme since the last Executive approval in September 2019. The report will then go on to seek a capital budget for the development of new homes at the former Duncombe Barracks and Burnholme sites as well as seeking permission to release a number of smaller sites for self-builders.

The Executive are asked to approve the allocation of some of the Housing Delivery Programme capital budget for the development of new homes at the former Duncombe Barracks and Burnholme sites as well as selling a number of smaller sites for self-builders.

Wards Affected: All Wards

Report Writer: Michael Jones

Deadline for Report: 12/10/20

Lead Member: Executive Member for Housing & Safer Neighbourhoods

Lead Director: Corporate Director of Health, Housing and Adult Social Care

Contact Details: Michael Jones

michael.jones@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: Significant public and other stakeholder engagement in the development of plans for the former Duncombe Barracks and Burnholme sites. Close working across the council with colleagues in adult social care, public health, housing, highways, planning, legal, and education.

Consultees:

Background Documents: Update on the Housing Delivery Programme – including Duncombe Barracks, Burnholme and self-build

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 22/10/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: CYC Renewal and Recovery Strategy update

Description: Purpose of Report: To provide an update on activities in response to the Covid-19 and the work to support recovery and renewal. This follows previous Executive decisions to approve the Recovery and Renewal Plan, which frames the Council's recovery activities for the year.

Wards Affected: The Executive will be asked to note the update.
All Wards

Report Writer: Will Boardman **Deadline for Report:** 12/10/20

Lead Member: Councillor Keith Aspden

Lead Director: Deputy Chief Executive

Contact Details: Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: N/A

Process: N/A

Consultees:

Background Documents: CYC Renewal and Recovery Strategy update

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 22/10/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Proposed lease of Library Lawn

Description: Purpose of Report; To present Members with public comments received following the consultation under Section 123 of the Local Government Act 1972 (the Act) regarding the proposed 'disposal of open space' at Library Lawn.

Members already agreed to the granting of a lease of Library Lawn and the St Leonards Hospital Ruins (Store) to Explore York and Archives Mutual Limited (Explore) until 31 March 2034, subject to reviewing the consultation comments.

The Executive will be asked to approve or reject the proposed lease.

Wards Affected: Guildhall Ward

Report Writer: Andrew Laslett **Deadline for Report:** 12/10/20
Lead Member: Executive Member for Finance and Performance
Lead Director: Corporate Director of Children, Education and Communities
Contact Details: Andrew Laslett, Head of Strategic Services (Leisure & Community Centres)

andrew.laslett@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: The Section 123 Open Space notice was published in the York Press on 13 August and 20 August 2020 and any public comments or objections were invited by 10 September 2020.

Consultees:

Background Documents: Proposed lease of Library Lawn

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 22/10/20

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Huntington Neighbourhood Plan - Examiner's Report and proposed modifications

Description: Purpose of the Report: To inform Members of the recommendations made in the Examiner's Report following examination of the Huntington Neighbourhood Plan and further proposed modifications to the plan pertaining the Green Belt policies. The report will set out next steps in relation to progressing the Huntington Neighbourhood Plan prior to Member's making a decision to progress the plan to referendum.

The report will include further modifications proposed following a challenge to the green belt policy through the examination process and subsequently. The further modifications proposed amend the plan to conform with the Council's approach to decision-making where Green Belt is a consideration in line with the recent High Court Judgement 'Wedgewood vs City of York Council' (March 2020).

Whilst officers can modify the plan under the Neighbourhood Planning Regulations under specific circumstances, advice received on this matter recommends consultation on the proposed modifications to allow interested parties to comment and for those comments to be considered, if necessary.

The Executive will be asked to approve an additional Neighbourhood Plan (Regulation 17) consultation so that interested parties can comment on proposed modifications to the approach to Green Belt policies in the Neighbourhood Plan.

Wards Affected: Huntington and New Earswick Ward

Report Writer: Anna Pawson **Deadline for Report:** 08/10/20

Lead Member: Executive Member for Economy and Strategic Planning

Lead Director: Corporate Director of Economy and Place

Contact Details: Anna Pawson

anna.pawson@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key: It is significant in terms of its effect on communities

Making Representations:

Process:

Previous consultations on the Huntington Neighbourhood Plan have taken place as follows:

- Area designation stage (2015) – undertaken by City of York Council;
- Pre-submission stage (2018) – undertaken by the Neighbourhood Forum;
- Submission stage (2019) – undertaken by City of York Council. Consultees included in Schedule 1 of the Neighbourhood Planning (General) Regulations 2012, and people who live, work and do business in the parish of Huntington.

Consultees:

Background Documents: Huntington Neighbourhood Plan - Examiner's Report and proposed modifications

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 22/10/20

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Review of the Council's Statement of Community Involvement

Description: Purpose of the Report: To consult Members on a review of the Council's Statement of Community Involvement (SCI).

The Statement of Community Involvement (SCI) sets out the Council's proposals for how the community will be involved in the production and consultation of planning documents and planning applications. A review of the published document is required to ensure the approach is up-to-date and takes account of the current restrictions/considerations resulting from the current health pandemic. National Planning Practice Guidance encourages that authorities undertake a review and update the policies where necessary so that plan-making can continue under the current health pandemic.

The Executive will be asked to approve the changes proposed to the Statement of Community Involvement to ensure appropriate future community consultation and engagement can continue to be undertaken in relation to development plan documents and planning applications. The Executive will also be asked to approve delegated authority to the Corporate Director of Economy and Place in conjunction with the Executive Member for Economy and Strategic Planning for any necessary future modifications required in the context of the current health pandemic.

Wards Affected: All Wards

Report Writer: Frances Sadler **Deadline for Report:** 08/10/20

Lead Member: Executive Member for Economy and Strategic Planning

Lead Director: Corporate Director of Economy and Place

Contact Details: Alison Cooke, Frances Sadler

Alison.Cooke2@york.gov.uk, frances.harrison@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: The preparation of a Statement of Community Involvement (SCI) is a legal requirement as required under the provisions of the Planning and Compulsory Purchase Act (2004). An SCI was

submitted to the Secretary of State and subsequently adopted by the Council following extensive public engagement in 2007. Officers have ensured that consultations since adoption have conformed to the published SCI to be legally compliant. National Planning Practice Guidance states that “There is no requirement in legislation for local planning authorities to consult when reviewing and updating their Statement of Community Involvement, although it is good practice for authorities to inform the public of their intentions to update this document and of the changes that have been made.”. On this basis it will be recommended that the updated SCI is published on the Council’s website with a supporting statement outlining the updates in context to the current health pandemic. It is also intended that the report will be submitted to the Local Plan Examination and circulated for information to Neighbourhood Forums currently progressing Neighbourhood Plans.
Consultees: Members at the Local Plan Working Group.

Consultees:

Background Documents: Review of the Council’s Statement of Community Involvement

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 27/10/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Extension of Hardship Fund Support

Description: Purpose of Report: To confirm the position of spend against both the government's Covid-19 Hardship Funding of £956,904 used to provide each resident in receipt of Council Tax Support with £150 of financial support towards their council tax bill in 2020/21. To consider the continuation of this and other Covid-19 support using additional crisis funds provided by the council to support residents in financial difficulty.

The Executive Member will be asked to approve the continuation of financial support to Covid-19 schemes including the Council Tax Hardship Scheme for the remainder of the 2020/21 Year.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Finance and Performance, Councillor Denise Craghill

Lead Director:

Corporate Director of Customer and Corporate Services

Contact Details:

Pauline Stuchfield, Assistant Director - Customer Services and Digital, David Walker

pauline.stuchfield@york.gov.uk, david.walker@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

This matter has been discussed at the Executive Corporate and Community Recovery Groups.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 27/10/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Update in relation to the impact of Covid 19 on the City of York Council's Commercial Property Portfolio

Description: Purpose of Report: The report will set out the situation and impact of Covid-19 on the Council's commercial property portfolio.

The Executive Member will be asked to note the position of the commercial property portfolio in relation to the Covid 19 situation and to consider the officer recommendation as outlined in the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Economy and Place

Contact Details: Nick Collins, Commercial Property Manager

nicholas.collins@york.ov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: All relevant members and officers will be consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

November 2020

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 03/11/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Scarborough Bridge to Bootham Park Cycle Route Improvements

Description: Purpose of Report: The report outlines the scheme which forms part of the Transforming Cities Fund, administered by West Yorkshire Combined Authority, and will improve and promote a pedestrian and cycle route between York Station / Scarborough Bridge and Bootham Park / the City Centre, utilising St Mary's as a quiet street. This scheme will complement and enhance the approaches to the recently completed Scarborough Bridge upgrade from the city centre.

The Executive Member will be asked to consider the results of public consultation on this scheme and approve the proposed scheme to progress to detailed design and construction.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Richard Holland

Richard.Holland@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 03/11/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: TSAR Traffic Signal Refurbishment - Wigginton Road / Crichton Avenue YK2221

Description: Purpose of Report: to seek a decision on the proposed refurbishment of the Traffic Signal Controls at the Junction of Wigginton road and Crichton Avenue.

The Executive Member will be asked to approve the proposed refurbishment.

Wards Affected: Clifton Ward; Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: James Williams, Transport Systems Project Manager

Implications

Level of Risk:

Reason Key:

Making Representations:

Consultees:
Age UK York
First Group
Yorkshire Ambulance Service
York Archaeological Trust
Connexions Buses
Transdev
York Civic Trust
York Blind and Partially Sighted Society
Arriva Yorkshire
Harrogate Coach
Visit York
Reliance Buses
Stephensons of Easingwold
Cycling UK
Glen Coaches
York Cycle Campaign
North Yorkshire Police
York Pullman Buses
Traffic Link
Road Haulage Association
North Yorkshire Fire Service
East Yorkshire Buses
TrafficMaster

The Ghost Bus Tours
Walk Cycle Life
York Bike Belles
York Hospital
York People First
York's Walk Cycle Forum

Process: A consultation is being carried out to offer key user groups and ward councilors an opportunity to have their say on the proposed scheme.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 03/11/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Economy & Place Transport Capital Programme – 2020/21 Monitor 1

Description: Purpose of Report: To set out progress to date on schemes in the 2020/21 Economy & Place Transport Capital Programme, and propose adjustments to scheme allocations to align with the latest cost estimates and delivery projections.

The Executive Member will be asked to approve the amendments to the 2020/21 Economy & Place Transport Capital Programme.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Not Applicable.

Process: All relevant officers and members.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 03/11/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Greendykes Lane – Proposed Puffin Pedestrian Crossing

Description: Purpose of the Report: To consider any comments made during the consultation process and the advantages a formal crossing will create for the area.

The Executive Member will be asked to make a decision as to whether to implement the construction of the ward funded Puffin Pedestrian Crossing.

Wards Affected: Hull Road Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Shaun Harrison, Engineer

shaun.harrison@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact report author for further details.

Process: Letters are to be delivered to properties adjacent to the proposals.
All relevant officers and members consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 03/11/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Road, Haxby – Proposed Zebra Crossing

Description: Purpose of the Report: To consider comments made during the consultation process and the advantages a formal crossing will create for the area.

The Executive Member will be asked to make a decision as to whether to proceed and implement the construction of the Zebra Crossing.

Wards Affected: Haxby and Wigginton Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Shaun Harrison, Engineer

shaun.harrison@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Letters were delivered to properties in the vicinity of the proposals. All relevant officers and member will be consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/11/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: The York Business Improvement District renewal ballot

Description: Purpose of Report: To advise the Executive about the York Business Improvement District (BID) renewal ballot scheduled to take place in February 2021. This will allow local businesses within the BID area to vote on whether they wish the BID to continue as an organisation for a second five year term.
*Please note this report, and the ballot renewal date, has been delayed for three months due to the COVID-19 pandemic.

The Executive will be asked to:

- Support the City Centre BID and its work, and its bid for a second term
- Confirm that the Executive is satisfied that the York BID proposals are not in conflict with any existing Council Policy
- Note the Baseline Service Agreements which provide a legal commitment by the Council to maintain provision of relevant services in the BID area
- Approve arrangements proceed to allow the Council to operate the ballot and act as the collection agent for the levy
- Note the stages and timescales required to secure a second BID term

Wards Affected: All Wards

Report Writer: Penny Nicholson **Deadline for Report:** 16/11/20

Lead Member: Executive Member for Economy and Strategic Planning

Lead Director: Corporate Director of Economy and Place

Contact Details: Penny Nicholson

penny.nicholson@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: All levy payers within the BID geography will be consulted.

Process: This process will be outlined in the report.

Consultees:

Background Documents: The York Business Improvement District renewal ballot

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/11/20

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: York Railway Station Gateway – Project Delivery

Description: Purpose of Report: This report is brought to inform the Executive about progress on delivery of the York Railway Station Gateway (formerly Station Front) Scheme. The report will provide an update on the current funding streams from West Yorkshire Transport Fund and The Transforming Cities Fund and will explain the current work in progress on delivery and procurement strategies and propose a first delivery phase for consideration.

The Executive will be asked to consider the delivery of a first phase of works funded by the West Yorkshire Transport Fund that comprises acquisition of land at George Stephenson House and from Network Rail, the demolition of Queen Street Bridge and the reconstruction of the Inner Ring Road at ground level and an upgraded bus interchange and elements of new public realm.

Wards Affected: Holgate Ward; Micklegate Ward

Report Writer: Brendan Murphy **Deadline for Report:** 16/11/20

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Brendan Murphy, Senior Transport Project Manager

brendan.murphy@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan

area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact the report author for further information.

Process: A consultation process was undertaken in July/August 2018. The relevant ward members, bus operators, stakeholders, York residents.

Consultees:

Background Documents: York Railway Station Gateway – Project Delivery

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/11/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q2 20-21 Finance and Performance Monitor

Description: Purpose of Report: To provide overview of the council's overall finance and performance position at the end of Q2 20-21.

Wards Affected: The Executive will be asked to note and approve.
All Wards

Report Writer: Ian Cunningham, **Deadline for Report:** 16/11/20
Debbie Mitchell

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Ian Cunningham, Debbie Mitchell

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Q2 20-21 Finance and Performance Monitor

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/11/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q2 20-21 Capital Programme Monitor

Description: Purpose of Report: To provide overview of the council's overall capital programme position at the end of Q2 20-21.

Wards Affected: The Executive will be asked to note and approve.
All Wards

Report Writer: Emma Audrain, **Deadline for Report:** 16/11/20
Debbie Mitchell

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Emma Audrain, Accountant - Customer & Business Support
Services, Debbie Mitchell

emma.audrain@york.gov.uk, debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Q2 20-21 Capital Programme Monitor

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/11/20

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Welcome to Yorkshire

Description: Purpose of Report: To review the future relationship with Welcome to Yorkshire and consider a request for funding to support the delivery of the Welcome to Yorkshire short-term business plan which will strengthen Partnership working between Welcome to Yorkshire, Make it York and CYC ensuring that Welcome to Yorkshire actively participate in the development of a York Tourism Strategy and support our autumn Tourism recovery plan.

the Executive will be asked to consider the request for funding to support the delivery of the Welcome to Yorkshire short-term business plan.

Wards Affected: All Wards

Report Writer: Simon Brereton **Deadline for Report:** 12/11/20

Lead Member: Executive Member for Culture, Leisure and Communities

Lead Director: Corporate Director of Economy and Place

Contact Details: Simon Brereton, Head of Economic Growth, Tracey Carter, Assistant Director-Regeneration and Asset Management, Claire Foale, Head of Communications

simon.brereton@york.gov.uk, tracey.carter@york.gov.uk,
claire.foale@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: All relevant stakeholders, members and officers will be consulted.

Consultees:

Background Documents: Welcome to Yorkshire

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/11/20

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Treasury Management and Prudential Indicators Mid Year Review

Description: Purpose of Report: To provide members with an update on the treasury management position.

The Executive will be asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 16/11/20

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Treasury Management and Prudential Indicators Mid
Year Review

Call-In

If this item is called-in, it will be considered by the November 2020
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/11/20

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Update on the Asset Management Strategy 2017-2022

Description: Purpose of Report to set out the progress against the delivery of the Asset Management Strategy for the Council for the period 2017-2022. The report will set out work undertaken over the last 3 years to deliver the strategy.
The report will review the strategic objectives set out in the strategy to reflect the impact of COVID 19 and the developing agenda around sustainability.
The report will also set out the process for considering future use of council assets and a series of business cases and proposals for lease disposal and acquisition to deliver further strategic benefits to the City Council.

The Executive will be asked to review the objectives in the Strategy and consider business cases for lease disposal or acquisition of assets.

Wards Affected: All Wards

Report Writer: Tracey Carter

Deadline for Report: 16/11/20

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Economy and Place

Contact Details: Tracey Carter, Assistant Director-Regeneration and Asset Management

tracey.carter@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure

exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: All relevant members and officers.

Consultees:

Background Documents: Update on the Asset Management Strategy 2017-2022

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 23/11/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/11/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Taxi Licensing Policy – new vehicle standards

Description: Purpose of the Report: to seek approval for a change in the taxi licensing policy to introduce new environmental standards and age limits for taxis as well as increasing the number of wheelchair accessible hackney carriage vehicles.

The Executive will be asked to amend the Taxi Licensing Policy and conditions with regards to the type of hackney carriage and private hire vehicles that will be licensed by the Council in the future. To ensure a more environmentally friendly and modern hackney carriage and private hire fleet in the city and continuing desire to improve air quality. As well as increasing the number of wheelchair accessible hackney carriage vehicles.

Wards Affected: All Wards

Report Writer: Matthew Boxall **Deadline for Report:** 16/11/20
Lead Member: Executive Member for Economy and Strategic Planning,
Executive Member for Environment and Climate Change,
Executive Member for Transport

Lead Director: Corporate Director of Economy and Place
Contact Details: Matthew Boxall

matthew.boxall@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Over 200 responses from the public and taxi trade.

Process: The report describes consultation with the public and taxi trade which triggered the report.

All relevant officers and members

Consultees:

Background Documents: Taxi Licensing Policy – new vehicle standards

Call-In

If this item is called-in, it will be considered by the December 2020
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 01/12/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: TSAR Traffic Signal Refurbishment - Clifton Moorgate / Hurricane Way YK2239

Description: Purpose of Report: to seek approval of the proposed refurbishment of the Traffic Signal Controls at the junction of Clifton Moorgate and Hurricane Way.

The Executive Member is asked to approve option 1.

Wards Affected: Rawcliffe and Clifton Without; Rural West York Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: James Williams, Transport Systems Project Manager

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: A consultation is being carried out to offer key user groups and ward councillors an opportunity to have their say on the proposed structure.

Consultees:

Age UK York

First Group

Yorkshire Ambulance Service

York Archaeological Trust

Connexions Buses

Transdev

York Civic Trust

York Blind and Partially Sighted Society

Arriva Yorkshire

Harrogate Coach

Visit York

Reliance Buses

Stephensons of Easingwold

Cycling UK

Glen Coaches

York Cycle Campaign

North Yorkshire Police

York Pullman Buses
Traffic Link
Road Haulage Association
North Yorkshire Fire Service
East Yorkshire Buses
TrafficMaster
The Ghost Bus Tours
Walk Cycle Life
York Bike Belles
York Hospital
York People First
York's Walk Cycle Forum

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

December 2020

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 01/12/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of consultation results from Farrar Street following a petition being received requesting Residents' Priority Parking

Description: Purpose of Report: To consider the results and responses received from a recent Residents Parking consultation and make a decision on the way forward from the options given.

The Executive Member is asked to either grant approval for the proposed extended ResPark scheme to be formally advertised or take no further action dependent upon the results received.

Wards Affected: Fishergate Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Annemarie Howarth

annemarie.howarth@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Consultees: Residents within the proposed extended area and ward councillor.

Process: All relevant Consultation document pack and front letter hand delivered to all properties on Farrar Street. As well as relevant officers and members.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

December 2020

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Street Works – Changing from noticing to a permitting scheme

Description: Purpose of Report: The aim of this report is to seek approval from the Executive to conduct a public consultation on proposals to introduce a permit scheme to govern all utility and highway works activities within the authority's highway network.

Executive are asked to approve a public consultation exercise to seek feedback from statutory consultees and other stakeholders on the proposals to introduce a permit scheme to govern all utility and highway works activities in York.

This item has now been postponed from the 1 October until the December meeting of the Executive, date to be confirmed.

Wards Affected: All Wards

Report Writer: Helene Vergereau **Deadline for Report:** 13/04/20

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Helene Vergereau, Traffic and Highway Development Manager

helene.vergereau@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Street Works – Changing from noticing to a permitting scheme

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure and Communities

Meeting Date:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Make it York Service Level Agreement

Description: Purpose of Report: To set out the new priorities for Make It York for 2020/21 as part of the service level agreement between the council and Make It York.

The Executive Members will be asked to approve the revised priorities.

This item has been withdrawn from the forward plan as the report needs to be re-programmed and will ultimately need to be considered by the Executive.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure and Communities

Lead Director:

Corporate Director of Children, Education and Communities

Contact Details:

Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Children, Young People and Education

Meeting Date:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Project Executive Fee Level

Description: Purpose of Report: Approval to apply the appropriate fee percentage level for the role of Education Project Executive against Basic Need Schemes. That is on any expansion schemes being project managed by Multi Academy Trusts and being overseen by the Education School Services team.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Children, Young People and Education

Lead Director: Corporate Director of Children, Education and Communities

Contact Details: Alison Kelly, Policy and Planning Officer

alison.kelly@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Education Finance

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date:

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: NSLC Commercial proposals

Description: Purpose of Report: To present commercial options in relation to the New Stadium and Leisure Complex at Monks Cross.

The Executive will be asked to review the 2 options within the report and recommendations as provided.

This item was first deferred to the 19 March 2020 and has now been deferred to the 23 April 2020 meeting to enable a more detailed report to be prepared.

Wards Affected: All Wards

Report Writer: Paul Forrest **Deadline for Report:** 13/04/20

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Paul Forrest

paul.forrest@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the

implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: NSLC Commercial proposals

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Organisational Development (OD) Plan

Description: Purpose of report: to review the draft OD plan and proposed governance for implementation across the council

Executive members will be asked to review and approve the draft OD plan and proposed governance for implementation across the council.

Wards Affected: All Wards

Report Writer: Trudy Forster **Deadline for Report:** 13/04/20

Lead Member: Executive Leader (incorporating Policy, Strategy and Partnerships)

Lead Director: Deputy Chief Executive

Contact Details: Trudy Forster, Head of Human Resources

trudy.forster@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Series of interactive meetings and workshops held
Consultation with CMT members, Executive members, CYC staff,
CCS Scrutiny Committee and Trade Unions

Consultees:

Background Documents: Organisational Development (OD) Plan

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Garden Assistance for CYC Tenants

Description: Purpose of Report: To outline the details of our approach for alternatives to the Garden Assistance Scheme that ended in 2019 including interim measures and longer term community strength based approach.

The Executive Member is asked to agree to the policy and principles of the proposals.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Housing & Safer Neighbourhoods

Lead Director: Corporate Director of Health, Housing and Adult Social Care

Contact Details: Peter Holt, Housing Assistant Team Leader

peter.holt@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Consultation, policy development and discussion sessions.
Consultees: staff, Cllrs, people living in council homes and leaseholders.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Communal Areas Policy (Housing Owned Land)

Description: Purpose of Report: To set out our approach and ambitions for Housing owned communal areas (land) including principles of our approach and management, contribution to zero carbon target, increasing biodiversity and improving the lives of people using this land.

The Executive Member is asked to agree to the policy and principles, including charging policy, permission to use land and budgetary implications (neutral).

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing & Safer Neighbourhoods

Lead Director:

Corporate Director of Health, Housing and Adult Social Care

Contact Details:

Ruth Abbott

ruth.abbott@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Targeted consultation, discussion of draft policy and process.
Consultees: staff, cllrs, people living in council homes and leaseholders

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: